## American Association of University Women Full Package Hotel Registration Form

Arrival: Friday, April 21, 2017 ~ Departure: Sunday, April 23, 2017 Reservation Cut Off Date ~ Thursday, March 23 2017

If Room Block Becomes Full Before 3/23/17, the Hotel will assist you in finding alternative sleeping accommodations.

All Reservations are to be made using this form; no phone reservations will be accepted. Your reservations will be confirmed upon receipt of a credit card guarantee, purchase order or prepayment by check or money order. Reservations received with no form of payment / guarantee will not be accepted. If not enclosing payment, please complete the credit card information on this form to authorize using your credit card as a guarantee. NO CHECKS WILL BE ACCEPTED WITHIN 10 DAYS OF ARRIVAL. Advance payments are refundable if cancellation is received IN WRITING by 5pm on Tuesday, April 18, 2017. No Refunds will be given after that date. Purchase Orders / Vouchers must have arrival & departure dates, list of authorized charges, names of attendees, billing address, phone number, point of contact and signature of authorization. The original purchase order / voucher / tax exempt forms must be received prior to the guest's arrival. Check In Time Begins at 3PM. Check out time is 12 noon.

## 2017 AAUW Conference Full Package Room Rates

PACKAGE INCLUDES: Overnight Accommodations & Dinner Friday, April 21, 2017, Overnight Accommodations, Breakfast, Lunch, Coffee breaks, and Dinner on Saturday April 22, 2017, Breakfast and Lunch on

Sunday, April 23, 2017, all administrative charges and taxes. Package Meal Ticket Packets will be distributed at the Front Desk during check in.

## Single Occupancy Package - Based on (1) Person in the Room

\$409.16 Based on Tax Exempt Status

**Double Occupancy Package** - Based on (2) People in the Room \$288.16 per person Based on Tax Exempt Status

\$454.00 with Taxes	F	\$317.27 per person with Taxes	
Name:		Phone #:	
Fax#:		_	
Address:			
		re or Pasta Primavera	
Saturday Lunch:	Turkey Club or	Vegetable Wrap	
Saturday Dinner: _	London Broil (	or Whiskey & Brown Sugar Glazed S	Salmon
or	Grilled Vegeta	Seared Seasoned Fresh Fillet  Able Ravioli in a Pesto Sauce	
Please Check Preferred A	Accommodations ~ The Ho	otel is 100% Non-Smoking	
King Size Bed	(2) Double Beds	Do You Require A Handicapped-Accessible Room?	Yes No
The Doubletree by Hilton Sy available room.	racuse will attempt to accomi	modate your request; however, at times, this may not be poss	ible. We will provide the best
NYS tax exempt certificate, purchase order or voucher. from your paying organizations.	payment must be made by or Please provide a completed Nation, current State/Local an	licable NYS Sales Tax unless a NYS tax exempt certificate is r ne of the following acceptable forms of tax exempt payment: Co NYS Tax Exempt Certificate with your reservation. Without a N nd Occupancy Taxes will apply. IF PAYING WITH CASH OR OR THE FULL PACKAGE AMOUNTS LISTED ABOVE THAT	ounty credit card or check, NYS Tax Exempt Certificate R PERSONAL CHECKS, YOU
PAYMENT INFORMATION All forms of payment made		ton Syracuse, 6301 State Route 298, East Syracuse, NY 1305	7 DO NOT SENT CURRENCY
CREDIT CARD INFORMAT I hereby authorize the Do		o guarantee my Reservations to the following credit card:	
Credit Card #:		Expiration Date:	
Authorized Signature:			

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